

**Minutes of the Meeting of the Council held on Monday,
1st March, 2010 at Church House, Newport.**

<u>Present:</u>	Cllr A. Yarwood	(AY)	(Chairman)
	Cllr P. Arscott	(PA)	
	Cllr L. Baillie	(LB)	
	Cllr M. Bowker	(MB)	
	Cllr T. Denyer	(TD)	
	Cllr A. Johnson	(AJ)	(Vice-Chairman)
	Cllr C. Mitchell	(CM)	
	Cllr J. Smith	(JS)	

<u>In attendance:</u>	C. Griffin	Clerk
	J. Peachey	Treasurer
	Dist Cllr P. Wilcock	(from C056)
	One resident of Gilbey Green	

10/C051 Apologies for absence

Apologies received from Cllr C. Gilbank, Cllr J. Rose, Cllr M. Sell and Cty Cllr R. Gooding.

10/C052 To receive any ‘personal’ or ‘personal and prejudicial’ interests relating to items on the Agenda

The following personal interests were declared: AY in C059, C060, C061, C063 and C064; TD in C062; AJ in C066; LB in C066; JS in C060, C063 and C065. AY declared a personal and prejudicial interest in C062.

10/C053 Public participation session (15 minutes available if required)

A resident of Gilbey Green raised the issue of the dangerous potholes in the village and the condition of the red strip near the 30mph sign. Clerk has already reported these to ECC but will contact again.

10/C054 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 1st February, 2010

An amendment was made to C045 Report on Village Hall, ninth bullet point to read “Refurbishment work outstanding, total cost £63,000. Car park, footpath and fencing not included in this”

Resolved that with this amendment the Chairman should sign the Minutes as approved.

Proposed: AJ

Seconded: JS

All agreed

10/C055 Chairman's comments

The Chairman reported that:

- He will be handing the Chair to AJ for item C062.
- He has received a letter of thanks from the Newport Business Association for the PC's donation to the Defibrillator.
- A letter has been received from Graham Redgwell, ECC, regarding Essex Heritage. Clerk will send a copy of our Conservation Appraisal.
- Following two complaints concerning the letter that was sent to the residents of Frambury Lane regarding Footpath 12, he visited one of the residents. The items deposited on the footpath come from other areas of the village and it is important that, in future, the PC ensure that they address both sides.

10/C056 To receive the Clerk's Report

Duly received.

Clerk reported that:

- Moira Groborz, RCCE Housing Enabler, would like to set up a meeting. Clerk to arrange a convenient time for AJ and TD.
- Chris Stoneham will be coming to the Traffic Management Group Meeting on 3rd March at the PC Office.
- With regard to the painting of the wall to cover the graffiti, she is having difficulty contacting the Essex Probation Service. PW kindly offered to assist.
- A letter of thanks has been received from the Citizens Advice Bureau for the PC's donation.
- A Floodsax sample was available for inspection. Clerk will write to residents in Bridge End and London Road giving information on this new type of flood defence system.

Clerk will contact UDC regarding fly tipping on Footpath 12 and the dog bin on Gaces Acre which has not been emptied. Clerk will also ask Michael Webb for an update on the Church path.

10/C057 To receive the Treasurer's Report and approve accounts for payment

Duly received.

Following discussions at the Sports Committee Meeting regarding their Insurance, the Treasurer will contact the PC's Insurance Company again as soon as all the necessary information is to hand with a view to incorporating items and reducing the cost to the village. Report to be given at the next meeting.

Treasurer reported that following the Audit and Risk Assessment Course, the PC need to:

- Review the Standing Orders and Financial Regulations. This will be included on the Agenda of the next Full Council meeting.

Mullucks have been in touch with Ros Jeffreys concerning the arrangements made with the tenant currently using the other office. Mullucks have provided details of charges for rent and rates.

Clerk will obtain details of water rates and cost of electricity over the last quarter and report back at the next meeting.

10/C062 To receive an update on the proposed development at Jikes Hall

(AJ took the Chair for this item) Discussion took place after item C056.

AY explained that the payment to Uttlesford District Council for £670, included on the payment schedule, covers the advised Youth Club planning application fee for the new Hall for the Youth Club and the new Hall for the Scouts. The application will be made by the PC and this will be reimbursed by the Youth Club.

AY reported that the Steering Group met on 22nd February and it was agreed that:

- A planning application should be submitted for both Halls (It is cost effective to submit one application for the two Halls rather than separate applications)
- A summary was given of the current position regarding fundraising and the Scouts were advised that Viridor have specified that the funds they have allocated can only be used for the Youth Club. Therefore, fund raising activities will be split.
- The soil investigations already carried out were satisfactory although Scouts will need to have additional tests.

AY and PA attended the Sports Committee meeting on 25th February and the plans were shown to all members. It was recognised that some additional ground work will be necessary to extend the car park.

PA expressed some concerns because the PC has not yet seen the full plans and he feels the whole project needs co-ordinating. AY advised that the plans need to be available for the next Planning Committee Meeting on 15th March and any concerns or comments can be raised.

Following a question regarding time scale, AY advised that, providing the funding is in place, the Youth Club anticipate that building will commence in the Summer 2010.

10/C063 To discuss a response to the UDC Core Strategy Consultation

The Chairman thanked JS for all the work he has done on these documents to date. JS confirmed that he is willing to carry on with the study and is planning to formulate a response for discussion at the Planning Committee Meeting on 15th March. Some Councillors have already submitted opinions.

JS said he attended the meeting in Dunmow and pointed out that he is unhappy with the way the Sustainability Assessment has been carried out. Other studies are incomplete and the employment strategy is not clear.

The JPC will be meeting on 10th March by which time the full report from their Consultants should be available.

10/C064 To discuss a response to the proposed changes to the UDC Consultation on Social Housing

This item was deferred until the April Full Council meeting. Clerk to obtain details of the existing policy from UDC and circulate.

10/C065 To receive a Report on the Village Hall

PA reported that:

- The new lights have been installed
- The sound attenuator has been installed
- A working party is being organised
- The new windows should be fitted shortly

10/C066 To receive a Report on Neighbourhood Watch

AJ advised that:

- The Group have appeared in front of the UDC Scrutiny Committee and have subsequently produced a traffic light system to evaluate the success of NhW schemes. Newport has a very successful scheme.
- The new signs are in place.
- The next meeting of the group is on 3rd March

10/C067 To receive Reports from Dist Cllr P. Wilcock and Cty Cllr R. Gooding

Dist. Cllr P. Wilcock congratulated JS on taking on the Core Strategy consultation. He advised JS not to include comments already mentioned; to include the items you want and the items you do not want; to comment on community leadership.

Dist Cllr P. Wilcock advised that the Council Tax increase for 2010/11 will be 2.9%.

No report from Cty Cllr R. Gooding as he was unable to attend.

10/C068 Items for next Agenda

To review the Standing Orders and Financial Regulations.

To receive an update on the situation regarding the PC Office.

To receive an update on the development at Jikes Hall

To receive an update on the UDC Core Strategy

0/C069 To discuss any Urgent matters of interest to the Parish

C069.1 Clerk will contact the Estate Manager at Shortgrove regarding the condition of the wall on Sparrows End Hill and Alan Neville regarding the wall near the entrance to the Railway Station.

10/C070 Date of next meeting

The next meeting will be held on Wednesday, 7th April, at 7.30pm at Church House.

The meeting closed at 9.30pm.