

**Minutes of the Meeting of the Council held on Monday,
1st February, 2010 at Church House, Newport.**

<u>Present:</u>	Cllr A. Yarwood	(AY)	(Chairman)
	Cllr P. Arscott	(PA)	
	Cllr L. Baillie	(LB)	
	Cllr M. Bowker	(MB)	
	Cllr T. Denyer	(TD)	
	Cllr C. Gilbank	(CG)	
	Cllr A. Johnson	(AJ)	(Vice-Chairman)
	Cllr C. Mitchell	(CM)	
	Cllr J. Rose	(JR)	
	Cllr M. Sell	(MS)	
	Cllr J. Smith	(JS)	

<u>In attendance:</u>	C. Griffin	Clerk
	J. Peachey	Treasurer

10/C024 Apologies for absence

Apologies received from Dist Cllr P. Wilcock and Cty Cllr R. Gooding.

10/C025 To receive any 'personal' or 'personal and prejudicial' interests relating to items on the Agenda

The following personal interests were declared: AY in C034, C035, C039, C040 and C043, TD in C037 and C043; MS in C043; LB in C035 and C046; JS in C034, C038, C041 and C045; JR in C032 and C035; MB in C042; CG in C037; AJ in C037, C038 and C046; PA in C037 and C045. The following personal and prejudicial interests were declared: AY in C036, JS in C037 and JR in C044.

10/C026 Public participation session (15 minutes available if required)

No members of the public present.

10/C027 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 4th January 2010

Two minor amendments were made.

Resolved that with these amendments the Chairman should sign the Minutes as approved.

Proposed: JS

Seconded: AJ

All agreed

10/C028 Chairman's comments

The Chairman reported that:

- He will be handing the Chair to AJ for item C036.
- He has received an email from a resident regarding the planning application from Sainsbury's for a Supermarket in Saffron Walden. He has advised that the PC have not commented on this and usually only comment on planning applications for Newport

Members were of the opinion that it is up to individual residents to comment on this type of application. However, Clerk will advise members of the consultation closing date if they should wish to send a response.

10/C029 To receive the Clerk's Report

Duly received.

Clerk reported that:

- Eric Price of NCP has advised that the car park is the responsibility of the rail company and the condition of this has been brought to their notice in the past. Mr. Price has forwarded my email to Alan Neville.
- The fly tipping in Chalk Farm Lane was investigated by UDC, however they are unable to clear this as the lane is not an adopted road.
- Cars are now parking on the field side in Chalk Farm Lane.

10/C030 To receive the Treasurer's Report and approve accounts for payment

Duly received:

The letter of authority from the PC to the Saffron Building Society authorising the opening of the new account was duly signed by the signatories (AY, AJ, TD, Clerk and Treasurer). A letter to the Nat West Bank authorising the transfer, by banker's draft, of £25,000 to the new account was signed by AY, TD and Treasurer.

The payment schedule showing 14 items, totalling £2,981.88 was approved and signed by the Chairman.

Proposed: JS

Seconded: CG

All agreed.

Regarding Insurance for the playground equipment, LB proposed that the new equipment and safety surfacing should be added to the current policy. Treasurer will contact the PC's insurance company for full details of our existing cover. Report to be given at next meeting.

10/C031 To consider a donation to the Buffy Bus Group

As the last donation was made in May 2009, it was agreed that Clerk should write to the Group advising that this will be deferred until the May 2010 Full Council meeting

10/C032 To consider purchasing additional grit bins and suitable locations

To be included on the Agenda of the next Facilities Meeting.

Clerk to contact ECC as grit bins have not been re-filled.

10/C033 To consider plan and quotation for wooden gates at the entrance to the Common in London Road

It was proposed that the quotation of £470.00 for removing the five bar gate from the playground and installing, together with small gate for pedestrians, at the entrance to the Common should be approved.

Proposed: JS

Seconded: MS

All agreed.

10/C034 To discuss the situation regarding the recycling bins on the Station Car Park and consider alternative sites

Following discussion it was agreed that the present site is the most suitable location. It was pointed out that there is a glass recycling bin in the Coach & Horses car park which is for public use.

10/C035 To receive an update on the Affordable Housing Scheme at Frambury Lane

Clerk reported that Hastoe Housing Association is still endeavouring to establish ownership of the bridleway.

They have also raised the possibility of naming the site after one of the RHT Trustees. The PC agreed to bear this in mind, but Clerk to advise that the PC have already suggested using the name of the landowner.

10/C036 To receive an update on Jikes Hall

(AJ took the Chair for this item)

AY advised that:

- A funding application to Viridor for the Youth Club has been successful.
- He has met with Sue Sheppard of RCCE and Cty Cllr Ray Gooding.
- He has met with a Building Contractor, the Ground Survey has been done and the Quality Survey is in hand.
- The next Steering Group meeting will be held later in March.

10/C037 To receive a report from the Traffic Management Group and approve the 20mph speed limits

AJ advised that the Group met on 21st January and went through the schedule of Traffic Management proposals. AJ will now update this, incorporating the list submitted by JS, and then circulate. Chris Stoneham, ECC, will be invited to the next meeting.

AJ pointed out that funding applications to CIF Highways are now being capped at £50,000 and they are not encouraging bids for vehicle activator signs.

Although the 20mph Speed Limits do not extend as far as originally planned it was agreed that the proposals advertised on 21st January should be approved.

Proposed: TD Seconded: AJ (10 members in favour,
1 against)

10/C038 To receive an update on Enforcement issues

Following discussions at the last meeting, Dist Cllr P. Wilcock contacted the Enforcement department at UDC. AJ reported that UDC has advised that parking enforcement in Newport is carried out on an “ad hoc” basis rather than by regular patrols. If Enforcement Officers spot any parking violations whilst driving through Newport, en route to other parts of the district, they stop and issue tickets. It was agreed that this is totally unsatisfactory.

Mr. Joe Wrigley, Chief Inspector, Essex Police, has also sent a letter asking the PC to get involved in parking problems by publishing his article in village newsletters and on websites. AY urged members to take photographs of illegal parking so that evidence can be supplied.

It was also agreed that the Community Speedwatch initiative should be organised.

10/C039 To receive a report on the meeting with Mr. John Wootton (agent for the Inchcape Family Trust)

The Chairman reported that the meeting was organised primarily to discuss the woodland project. The proposed area of land runs alongside the railway line from Bowker Close and it is planned this will connect with the Common. A request was made for extra land for Allotments but it is unlikely this will be gained. Mr. Wootton will be in contact with Hastoe Housing Association regarding some new proposals for the scheme.

10/C040 To receive a report on the meeting with Mullucks Estate Agents regarding the PC Office and agree to delegate responsibility to Chairman and Vice-Chairman should any decisions need to be made in between Full Council Meetings.

The Chairman reported that the landlord is planning to convert the offices, previously leased to PBS, into two self contained units. This will involve installing a sink unit and toilet in the office that the PC currently hire, re-wiring and refurbishment. The office will have to be closed during this period.

It was proposed that responsibility should be delegated to the Chairman and Vice Chairman should any decisions need to be made regarding the closure (if between meetings)

Proposed: AY Seconded: AJ All agreed

Mullucks will be submitting details of the new tenancy agreement and proposed charges and it is hoped these will be available for the Full Council meeting in March.

10/C041 To receive a report on the Joint Parish Council Group Meeting held on 21st January

JS attended the meeting and reported that the Consultation on the Options will run from 15th February to 9th April.

UDC has approved the questionnaire which will be sent out to all households. There is a Sustainability Assessment, Strategic Assessment, Water Study and other documents. The JPC Group will wait until they are all available and, following consultation, they will produce a response which people can use to help them reply to the questionnaire. All PC groups in the area are in favour of a distributed solution.

10/C042 To discuss letter received from ECC regarding the Street Lighting Private Finance Initiative

The letter regarding the Street Lighting PFI was circulated prior to the meeting. It was agreed that Clerk should contact ECC regarding the information required and then liaise with the Chairman and Vice Chairman.

10/C043 To receive a report on the current situation regarding the Triangle at Bridge End following further correspondence from residents

Clerk reported that, as requested at the last meeting, a letter was sent to the residents of Bridge End advising that the contractor would be removing the Rhustypina and preparing the area for planting in the next few weeks. Two replies have been received and the comments made were noted by the Council. Following discussion the PC confirmed that the work on the triangle should proceed, as planned.

10/C044 To receive an update on the Defibrillator

At the last Planning meeting a query was raised regarding the location and it was agreed that a response should be sent to UDC suggesting that the Defibrillator should be placed adjacent to the Pharmacy Shop Window. JR confirmed that it would be secured to a large wooden beam.

10/C045 To receive a Report on the Village Hall

JS reported that:

- Hire charges have been revised owing to increased costs
- Some suggestions have been made regarding the Common
- A variation has been granted to the Licence
- Fundraising event will be organised to support the Welfare Fund for the 33 Engineers based at Carver Barracks.
- The AGM will be on 12th May

- The amount of deposit may be varied
- Budget for next year is satisfactory
- Refurbishment work outstanding, total cost £63,000. Car park, footpath and fencing not included in this.
- Windows are being replaced.

10/C046 To receive a Report on Neighbourhood Watch

AJ presented the new NhW signs that have been purchased with money given by Essex Police. These will replace the existing signs at the entrance to the village.

10/C047 To receive reports from Dist Cllr P. Wilcock and Cty Cllr R. Gooding

Dist. Cllr P. Wilcock and Cty Cllr R. Gooding unable to attend.

The Chairman, as District Councillor, reported on the:

- Collapse of the partnership scheme with South Cambridgeshire District Council. However, there is still the potential for partnerships on the Councils activities.
- Planning decisions are taking time and not necessarily within the statutory time frame.

10/C048 Items for next Agenda

Street lighting in London Road. (Facilities)

To receive an update on the Common (Facilities)

To receive a report on the CCTV equipment at the Recreation Ground (Facilities)

To consider purchasing additional grit bins and suitable locations.(Facilities)

10/C049 To discuss any Urgent matters of interest to the Parish

C049.1 Clerk to contact ECC and request that they do not pursue the issue of the hardstanding at Bridge End.

C049.2 TD has received a request for a seat near “Addingtons” in Belmont Hill

C049.3 Clerk gave an update on the current situation regarding the graffiti. A further report will be given at the Facilities meeting.

C049.4 Clerk advised that she has been contacted by the Essex Probation Service regarding the services of people on Community Service. Clerk will discuss with AY.

C049.5 A further complaint has been received concerning parking on the pavements in the High Street. A letter will be sent to D & K. Auto Electrical Services.

C049.6 Clerk advised that she would be attending a Flood Sax demonstration at UDC which is an alternative type of sandbag. Report to be given at the next meeting.

10/C050 Date of next meeting

The next meeting will be held on Monday, 1st March, at 7.30pm at Church House.

The meeting closed at 9.15pm.

