

**Minutes of the Meeting of the Council held on Monday,
5th October, 2009 at Church House, Newport.**

<u>Present:</u>	Cllr A. Yarwood	(AY)	(Chairman)
	Cllr P. Arscott	(PA)	
	Cllr L. Bailey		
	(LB)		Cllr M.
	Bowker	(MB)	
	Cllr T. Denyer	(TD)	
	Cllr C. Gilbank	(CG)	
	Cllr A. Johnson	(AJ)	(Vice-Chairman)
	Cllr C. Mitchell	(CM)	
	Cllr J. Rose	(JR)	
	Cllr M. Sell	(MS)	
	Cllr J. Smith	(JS)	

<u>In attendance:</u>	C. Griffin	Clerk
	J. Peachey	Treasurer
	Dist Cllr P. Wilcock	
	Cty Cllr R. Gooding	(From C226)
	Residents of Frambury Lane & London Road	(For C224)
	Mr. A. Carr	Costcutters, Newport (For C225)
	Mr. A. Collier-Mays	Costcutters, Newport (For C225)

09/C222 Apologies for absence

No apologies for absence.

09/C223 To receive any 'personal' or 'personal and prejudicial' interests relating to items on the Agenda

The following personal interests were declared: AY in C230, C233, personal and prejudicial in C237; AJ in C236 and 240; JR in C231, C232 and C233; LB in C237 and C240; PA in C239, personal and prejudicial in C236; JS in C234, C239, personal and prejudicial in C238.

09/C224 Public participation session (30 minutes available if required)

15 residents from Frambury Lane and London Road attended to discuss Planning application UTT/1109/09/FUL, which was on display.

Firstly, the residents asked the PC for their views on the petition and letters which had been submitted at the Planning meeting on 21st September. The Chairman confirmed that these will be passed to the Planning Department at UDC and the PC will request that all the residents' views are taken into account. The PC can also send a separate response.

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The Chairman confirmed that the PC totally support the provision of Affordable Housing in the village but are not supportive of a development which could cause problems. The plans do not include traffic and road safety issues which are important concerns.

The Chairman pointed out that:

- If the PC opposes the scheme this may be overlooked by UDC
- The decision on the allocation of houses will be taken by UDC. The PC has ensured that a Section 106 agreement is in place which will mean that houses are allocated to people who are living in the parish, people who have lived in the parish, or people with a close family connection.

The residents from Frambury Lane raised the following:

- If the application is successful there could be a problem with the construction traffic.
- The Primary School has recently flooded.
- ECC have still not agreed to upgrade the bridleway and where does the bridleway actually start.
- Further development in Frambury Lane will compound the parking problems that already exist.
- It is difficult to park in Frambury Lane during any part of the day and this is the main access route to the estate.
- The residents in Cherry Garden Lane are not aware of the development.
- Could a Planning Officer make a site visit? (PW advised residents on the procedure at UDC Development Control Meetings)

A resident from London Road pointed out that the balancing pond could add to the flooding problems in London Road and on the Common. A letter has been sent to the PC giving full details and a further letter from another resident will be sent shortly.

The Chairman thanked all the residents for attending and reiterated that all their comments would be submitted to UDC. TD will also take some photographs at various times of the day to illustrate the parking problems.

09/C225 To discuss proposals for licensing arrangements (Mr Alan Carr from Costcutters to attend)

The Chairman advised that he had spoken to Mr Carr recently regarding licensing arrangements and he kindly offered to attend to discuss this issue as there have recently been some changes to the rules.

It was reported that the Village Hall decided recently to move away from the Temporary Event Notice licence and decided that 16 bookings per year was reasonable providing bookings are properly managed. Although the Village Hall currently check people hiring the Hall there is still a problem with noise but the noise attenuator, which should be fitted shortly, should help.

Mr. Carr advised that he would be meeting the Village Hall Committee shortly to discuss licensing the Hall. This would be separate from their current arrangements.

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It was suggested that if a full licence is available this could prove preferable for the Village Hall and should be considered.

The Chairman reported on the Hearing that he recently attended at the District Council concerning the application from the Four Seasons Farm Shop.

09/C226 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 7th September, 2009.

Resolved that the Chairman should sign the Minutes as approved.
Proposed: CM Seconded: JS All agreed.

09/C227 Chairman's comments

The Chairman reported that:

- A letter has been received from UDC regarding the area of land between Frambury Lane and Cherry Garden Lane that we requested to use as a car park. If the housing development goes ahead on this area Flagship, the developer, have agreed to provide the Council with a small

sum for the land. UDC is now looking into the feasibility of putting a lay by near the T-junction in Frambury Lane and, if it goes ahead, this contribution will be used for that purpose.

- Some items on the Agenda have been marked "for discussion." as our Agendas are very long and we do not have sufficient time to discuss every issue. Members should ensure that they read all the reports and documents that are circulated prior to the meeting,

09/C228 To receive the Clerk's Report

Duly received.

Clerk will contact 100 Houses Society Ltd., again as the street lights in Bowker Close are still not working properly.

09/C229 To receive the Treasurer's Report and approve accounts for payment

Duly received.

The payment schedule showing 14 items, totalling £12,285.62 was approved and signed by the Chairman.

Proposed: JS Seconded: CM All agreed.

The Treasurer reported that:

- The changes at the Nat West bank should be processed in the next 7/10 days.
- Details of Accounts available at the Saffron Walden Building Society have been obtained. The Chairman and Vice-Chairman will decide on the most suitable account and the amount to be transferred.
- JS will pass to Treasurer details of the Reserves agreed last year.

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09/C230 To approve a donation of £100 to the Charity Football Match following a request from the Friends of St. Mary's Church, Newport (proposed at Planning Committee Meeting on 21st September 2009)

Proposed that a donation of £100 should be made to the Friends of St. Mary's Church.

Proposed: AY Seconded: PA All agreed

09/C231 To receive a report, including costs, from Cllr J. Rose on a Public Access Defibrillator in the village and consider a donation

A report, prepared by JR, was circulated prior to the meeting.

JR advised that the Defibrillator would be available 24 hours a day, 365 days a year. It would be kept in the Pharmacy and access would be gained by dialling 999 to obtain a key code. There are no other Defibrillators in the Uttlesford District for public access. Following a question regarding training, CG advised that the equipment actually instructs the user and it is easy to operate. JR confirmed that the Defibrillator would be owned by Newport Business Association and they would insure it. The Pharmacy will check it for seven years.

At the next meeting JR will advise the PC of the current situation regarding fund raising and a proposal will be included on the next FC agenda.

09/C232 To receive a report on the “Consulting your Community” Course from Cllr J. Rose

JR attended the course, organised by the Rural Community Council of Essex, on 21st September. JR reported that the course was very worthwhile and a report was circulated to all members. JR recommended that a representative from the Village Plan Committee should attend the next meeting on 20th October.

09/C233 To discuss further the Uttlesford Strategic Housing Land Availability Assessment (SHLAA) and other housing issues

A response, prepared by JS, was submitted to UDC on 24th September and this was circulated prior to the meeting. The Assessment identified 13 potential sites in Newport. JS went through the response highlighting the main points.

JS was thanked for preparing the letter, but it was requested that in future responses to consultations should be circulated to all Councillors prior to them being sent. The Chairman pointed out that we were up against a very tight deadline. Next time an extension will be requested from UDC.

It was agreed that the response should be included on the website together with a link to the SHLAA on the UDC website.

The Chairman said he felt that Planning and Development in the village should be the main subject for our next Annual Assembly.

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09/C234 To discuss an application to the Community Initiatives Fund (closing date 6th November)

It was reported that the Youth Club and Playground Committee would be submitting an application to CIF.

09/C235 To receive details from Cllr C. Mitchell on a request for a Memorial Plaque for the late Mr. J. Cook

Following a request it was proposed that a small rectangular plaque with the wording "Jimmy Cook, died 26.07.09, Proud to live on Elephant Green" should be placed in Elephant Green, subject to Mrs Cook agreeing to take all responsibility for this.

Proposed: CM Seconded: JR All agreed

09/C236 To consider planning application UTT/1165/09/FUL for 8, Bury Water Lane, First storey extension to Garage with dormer windows to front and rear, external staircase and door on side elevation

It was agreed that a comment should be sent stating that the room should only be used as a Games Room, as stated on the application, and not for any other purpose.

09/C237 To receive an update on Planning application UTT/1109/09/FUL for 34 Affordable dwellings at Frambury Lane

Following discussions with residents under Public Participation the Chairman asked all members for their views.

Following discussion it was agreed that the Chairman would acknowledge the letters received from residents of Frambury Lane and London Road and advise that:

- the PC would be sending a separate response to UDC regarding the scheme. (A letter will be drafted and circulated to all members by the end of the week)
- the PC would contact the landowner's agent regarding the possibility of acquiring an alternative site.

09/C238 To receive and approve the Insurance Policy and Risk Assessment from the Fireworks Committee for the event on 5th November 2009

A quotation for the Insurance cover and a Risk Assessment had been handed to PA by the Firework Committee for the event on 5th November. The documents were reviewed by members. It was proposed that the documents should be approved, subject to:

- the PC receiving a copy of the Insurance Certificate in advance of the event.
- an additional section being included in the Risk Assessment documenting the assessment of the risk to traffic and marshalling.

Proposed: CG
agreed

Seconded: AY

All

Clerk to check in the records regarding a previous request to use the Common for car parking.

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09/C239 To receive a report on the Village Hall

Nothing to report.

09/C240 To receive a report on Neighbourhood Watch

AJ reported that:

- Week commencing 2nd November will be "Not in my Neighbourhood week"
- UDC has appointed a new Community Safety Officer, Martin Ford.
- The next NAP meeting will be on 30th November.

09/C241 To receive Reports from Dist Cllr P. Wilcock and Cty Cllr R. Gooding

Cty Cllr Ray Gooding reported that:

- ECC stopped the work that was being carried out at Bury Water Lane because the license had not been properly submitted. There is unlikely to be any funding for widening the road or extending the pavement in the foreseeable future. The Safer Journeys to School Group is working on a scheme at the front (Cambridge Road) of the School. PA advised that details of our proposed scheme were sent to ECC some time ago. RG reported that ECC are drawing up a new scheme at present but obtaining approval is another issue.
The Traffic Management Group and RG will arrange a further meeting.

Dist Cllr Peter Wilcock reported that:

- Responses to the SHLAA will be forwarded to the UDC Planning & Environment Committee and their next meeting will be at the end of November.
- He attended a meeting regarding the EERA consultation relating to possible future development in the Uttlesford/ Braintree corridor.
- Enforcement action has been taken regarding a Gypsy Encampment at Hatfield Heath/ Hatfield Broad Oak.

09/C242 Items for next Agenda

Business parking in the High Street (Full Council)

09/C243 To discuss any Urgent matters of interest to the Parish

C243.1 EDF have advised that a new lighting column is required at the bottom of Bury Water Lane. To be included in budget for 2010/2011.

C243.2 MS advised that he now has a revised specification for the aerial runway.

C243.3 JR requested that a letter be sent to the Secretary of the Newport Club congratulating them on providing a splendid display of towers throughout the summer.

C243.4 Clerk was requested to write to UDC concerning the Apple Tree in Gaces Acre.

C243.5 The Chairman reminded members on the importance of declaring their Interests at the beginning of the meeting.

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09/C244 Date of next meeting

The next meeting of the Council will be held on Monday, 2nd November at 7.30 pm at Church House.

The meeting closed at 9.40pm