

**Minutes of the Meeting of the Council held on Wednesday,  
7<sup>th</sup> April, 2010 at Church House, Newport.**

<b><u>Present:</u></b>	<b>Cllr A. Yarwood</b>	<b>(AY) (Chairman)</b>
	<b>Cllr P. Arscott</b>	<b>(PA)</b>
	<b>Cllr L. Baillie</b>	<b>(LB) (from C080)</b>
	<b>Cllr M. Bowker</b>	<b>(MB)</b>
	<b>Cllr T. Denyer</b>	<b>(TD)</b>
	<b>Cllr A. Johnson</b>	<b>(AJ) (Vice-Chairman)</b>
	<b>Cllr C. Mitchell</b>	<b>(CM)</b>
	<b>Cllr J. Rose</b>	<b>(JR)</b>
	<b>Cllr M. Sell</b>	<b>(MS)</b>
	<b>Cllr J. Smith</b>	<b>(JS)</b>

<b><u>In attendance:</u></b>	<b>C. Griffin</b>	<b>Clerk</b>
	<b>J. Peachey</b>	<b>Treasurer</b>
	<b>Dist Cllr P. Wilcock</b>	<b>(from C071–C074)</b>
	<b>Cty Cllr R. Gooding</b>	<b>(from C084)</b>

**10/C071 Apologies for absence**

Apologies received from Cllr C. Gilbank.

**10/C072 To receive any ‘personal’ or ‘personal and prejudicial’ interests relating to items on the Agenda**

The following personal interests were declared: AY in C080, C082, C083, C084, C085; TD in C081, C082, C083, C086, C087 and C089; AJ in C087 and C091; JR in C086; MB in C088 and C089; JS in C085, C087 and C090; PA in C087. AY declared a personal and prejudicial interest in C081.

**10/C073 Public participation session (15 minutes available if required)**

No members of the public present.

**10/C074 To approve and authorise the Chairman to sign the Minutes of the Meeting of the Council held on 1<sup>st</sup> March, 2010**

Resolved that the Chairman should sign the Minutes as approved.  
Proposed: JS                      Seconded: TD                      All  
agreed

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**10/C075 Chairman's comments**

The Chairman reported that:

- ∞ He will be handing the Chair to AJ for item C081 and C082.
- ∞ The fliers advertising the Annual Assembly will be delivered with the Walden Local on 21<sup>st</sup> April. A board will be placed outside the PC Office advertising the annual meeting. He urged members to ask residents to attend.

**10/C076 To receive the Clerk's Report**

Duly received.

Clerk reported that:

- ∞ Further enquiries are being made regarding a new Internal Auditor.
- ∞ Alan Neville, reported the furt wall at the Railway Station to Network Rail many months ago and will chase them to carry out the repair.
- ∞ Following the response from the PCC regarding the new footpaths, Clerk will request that the contribution of £400 should be repaid.

**10/C077 To receive the Treasurer's Report and approve accounts for payment**

Duly received.

Following discussions at the Sports Committee Meeting regarding their Insurance, it was agreed that, with the exception of the Croquet Club building, all the buildings on the recreation ground, plus contents, should be included on the PC's Insurance Policy. The cost will be deducted from the allocation made to the Sports Committee. The Chairman confirmed that Jikes Hall is insured separately.

The payment schedule showing 11 items, totalling £5,634.96 was approved and signed by the Chairman. The Chairman advised that the Youth Club and Scouts will reimburse the PC for the planning application fee of £670.

Proposed: JS                      Seconded: PA                      All  
agreed.

**10/C078 To review Standing Orders and Financial Regulations**

Deferred until the May meeting.

**10/C079 To confirm support for the grass cutting work in the Churchyard (the PCC were informed in March 2007 that the PC's contribution of £2,600 per annum would be capped for the foreseeable future)**

It was confirmed that the PC's contribution to support the grass cutting in the Churchyard should be up to £2,600.00 per annum.

Proposed: AJ

Seconded: CM

All

agreed

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**10/C080 To receive an update on the Parish Council Office**

As reported in the Clerk's Report, Mullucks have confirmed the following charges:

Rent £150.00 per month (based on the office on the left hand side)

Rates (estimated) £32.50 per month. This estimate is based on 09/10 figures and a separate assessment would be obtained for each office.

Electricity (estimated) £40.00 per month. PC would need to come to an arrangement with the neighbouring tenant as there is only one meter and bills will have to be sent to one company.

No water rates would be payable.

Our current arrangement with Ros Jeffreys expires in the latter part of June and Mullucks will be requested to draw up a new lease, effective from the expiry date. Members confirmed that, based on the above terms, they were agreeable to this being signed by the Chairman.

**10/C081 To receive an update on the development of a new Youth Club at the Recreation Ground and approve the planning application, as agreed at the Planning Committee Meeting**

(AJ took the Chair for this item)

AY reported that at the last meeting of the Planning Committee it was requested that the Youth Club and Scouts make separate applications. The PC will submit the applications, providing the Youth Club and Scouts confirm that they will reimburse the planning fee.

AY confirmed that:

- ∞ He has a meeting on the 14<sup>th</sup> April regarding the Viridor funding applications.
- ∞ The two buildings will not mirror each other. The Youth Club building can be 'stand alone'.
- ∞ He will provide a financial schedule, business plan, drawings etc., for the Youth Club project in due course. This information is confidential to members.

PA pointed out that this is an ideal time to establish a parking scheme for the whole of the recreation ground and the PC needs to look at the parking issues. Following discussion, it was agreed that the PC will instigate a review of the access arrangements and car parking issues with the Sports Committee.

**10/C082 To receive the planning application for the new Scouts Hall at the Recreation Ground, as agreed at the Planning Committee Meeting**

(AJ took the Chair for this item)

The plans for the new Scouts Hall are currently being prepared. Following the decision made at the Planning Committee meeting, the PC confirmed that they were agreeable, in principle, to submitting the planning application on behalf of the Scouts, providing they confirm that they will reimburse the PC with the planning fee of £670.00

It is understood that the Scouts are obtaining a loan from their Head Office.

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**10/C083 To receive an update on the Affordable Housing Schemes**

Clerk advised that Neil Anderson, the Consultant working for Hastoe Housing Association, is planning to visit Newport on 26<sup>th</sup> April. He hopes to attend a subsequent PC meeting. Hastoe has advised that they are still in the process of addressing the surface water drainage issue.

With regard to the Cambridge Road scheme, following the meeting with Moira Groborz, Housing Enabler, RCCE, and Sophie Robinson, UDC, Flagship Housing Association has been requested

to design a plan for developing the site in two phases, each phase to consist of a mix of 15/16 developments.

**10/C084 To discuss a response to the proposed changes to the UDC Consultation on Social Housing**

Whilst it was recognised that there are anomalies with the current system it would be extremely difficult to cover all individual circumstances.

Clerk to advise UDC that the PC have discussed the issue, but do not wish to make any specific changes to the current system.

**10/C085 To discuss a response to the UDC Core Strategy Consultation**

The Chairman thanked JS for the enormous amount of work he has done on this Consultation.

JS said he has tried to answer the questions on the form, taking into account the views expressed by members, but it is difficult to come to a conclusion. JS then went through the eight questions and comments were noted.

It is recognised that some expansion will probably be necessary in Newport, but local opinions must be taken into account. It is hoped that more views will be gained at the Annual Assembly on 26<sup>th</sup> April.

JS will finalise the response and send to Clerk for submission to UDC by 9<sup>th</sup> April.

**10/C086 To receive a report on the new woodland area following the meeting with Lady Inchcape on 17<sup>th</sup> March**

TD reported on the meeting held on 17<sup>th</sup> March. It is hoped that access to the woodland area can be gained from the Common by installing bridges over the stream, on to land owned by Network Rail, and creating a path between the stream and the railway line. If this is not possible alternative arrangements will need to be considered. Lady Inchcape is extremely supportive of this project.

Clerk has been in touch with Alan Neville regarding access and he has forwarded details to Chris Cridford at Network Rail.

**10/C087 To receive an update from the Traffic Management Group**

Clerk reported that the Group met with Chris Stoneham, ECC, on 3<sup>rd</sup> March and the following issues were discussed:

- ∞ Pedestrian crossing in Belmont Hill. The PC was advised to contact RG. Chris Stoneham will negotiate with BT and report back.
- ∞ 20mph restriction to be installed shortly. Order will include signs at entrance plus repeaters. NPC requested roundels on the road. Double yellow lines to be introduced on the corner of Frambury Lane, near the Primary School.
- ∞ Parking. A single yellow line on one side of Frambury Lane to prevent parking from 8.00- 10.00am Monday to Friday was suggested.
- ∞ Lay-bys in grass verges/embankments in Wicken Road, Frambury Lane, and High Street for car parking. Wicken Road to be given priority.
- ∞ Barrier rail between the Brown House and the Pharmacy.
- ∞ Mini roundabout at the bottom of Wicken Road
- ∞ Central reservations in London Road.

A further meeting with Chris Stoneham has been organised for 11<sup>th</sup> May at 9.30am.

Clerk reported that a resident has been in touch with Mr. Bird at ECC regarding the condition of the red strip at the southern end of the village. He has been informed that the work will be carried out as soon as possible in the new financial year.

Following a suggestion regarding the verge in Wicken Road, the Chairman advised that ownership of the verge has not yet been defined.

**10/C088 To receive an update on the Playground and approve a request to The Gaces Charity for an extension to the lease**

LB reported that CIF have awarded a grant of £14,378.00 subject to renegotiation of the lease for a period of ten years. It was agreed that a letter should be sent to the Chairman of the Gaces Charity requesting an extension to the current lease that expires in 2014.

**10/C089 To approve the appointment of Mr Paul Huckle, Mr Andrew Mitson and Mrs Angela Archer as Trustees to the Gaces Trust for a further four years.**

Proposed that Mr. Paul Huckle, Mr Andrew Mitson and Mrs Angela Archer should be re-appointed as Trustees to the Gaces Trust for a further four years.

Proposed: AY  
agreed

Seconded: MS

All

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#### **10/C090 To receive a Report on the Village Hall**

JS reported that:

- ∞ The hire fees have been increased from 1<sup>st</sup> April
- ∞ The AGM will be on Wednesday, 12<sup>th</sup> May
- ∞ A grant has been received from CIF for £7,383.00
- ∞ The area at the front of the Hall has still not been re-surfaced.

#### **10/C091 To receive a Report on Neighbourhood Watch**

AJ advised that:

- ∞ The NAP meeting on 6<sup>th</sup> April was attended by the British Transport Police, the Stansted Airport Police Aviation Security, plus PC Dawn Bamford and PC Nicola Lark. Three village representatives attended. Next meeting will be on 20<sup>th</sup> July,
- ∞ The latest NhW Observer is currently being delivered together with the PC News.

#### **10/C092 To receive Reports from Dist Cllr P. Wilcock and Cty Cllr R. Gooding**

(Reported earlier in the meeting, after 10/C072)

**Dist. Cllr P. Wilcock** reminded the PC that responses on the Core Strategy Consultation must be submitted by 9<sup>th</sup> April.

There is a further consultation on the UDC Executive Cabinet structure, responses due in May.

Cllr Wilcock asked if there has been any progress with the Probation Service. Clerk reported that she has met with Adele Hill, on two occasions and has visited the resident regarding the graffiti and the Primary School regarding several projects. Clerk is currently awaiting dates for work to be undertaken.

AJ reported that he has replied to the email from Anthony Dowding, Essex Probation Service, suggesting that a message is

sent to all town and parish councils advising that the probation service needs more work.

**Cty Cllr Ray Gooding** reported that:

- ∞ A new leader has been appointed at the County Council.
- ∞ The Apprenticeship Scheme has proved extremely successful. If members are aware of any companies who would be prepared to take on an apprentice please make contact. An article will be included in the next newsletter.
- ∞ He has spoken to Chris Stoneham and Norman Hume regarding the pedestrian crossing in Belmont Hill.

PA asked when various maintenance issues would be attended to. These will be discussed at the next Traffic Management meeting

#### **10/C093 Items for next Agenda**

To review the Standing Orders and Financial Regulations.

To receive an update on the situation regarding the PC Office.

To receive an update on the development at Jikes Hall

To consider planting more daffodils in the verges (Facilities)

To consider planting more trees on the Common. (Facilities)

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#### **10/C094 To discuss any Urgent matters of interest to the Parish**

C094.1 Following a question relating to the HR meeting, it was confirmed that there is a reporting line from employees to the HR Committee.

C094.2 Contractors working at the playground to be requested not to drive their digger over the grass.

C094.3 NBA would like to display a "Buy Local Campaign" poster at the annual Assembly. Members had no objections.

C094.4 If any members have an electronic copy of the figures for the first quarter of 2009/10 would they please forward to the Treasurer/

#### **10/C095 Date of next meeting**

The next meeting will be the Annual Meeting of the Council and will be held on Monday, 10th May, at 7.30pm at Church House.

The meeting closed at 9.45pm

